LITTLE GREEN JUNIOR SCHOOL
Mr D Roberts, Headteacher

Dear Year 5 Parents and Carers,

SECONDARY TRANSFER 2019

The South West Herts Consortium operates a "testing before preference" process for all children wishing to apply to one of their schools (Queens, Rickmansworth, Parmiters, Watford Girls & Boys Grammar Schools, Croxley Danes and St Clement Danes) for secondary transfer. The website and postal facility for parents to use to register their children to sit the tests for any of the SW Herts Consortium schools are available at www.swhertsschools.org.uk

If you are considering applying for a place for your child at any of these schools, you will need to register with the Consortium before **21st June 2019** so that your child can take the test. First, please make sure that your child is eligible for a place at your preferred school under that school's admission criteria. These are published on each school's website. If your child is not eligible, there is no point in registering the child to sit the tests.

The best way to register is via the website (address above). Registration will open on **22nd April 2019.** The website is likely to be very busy early on and may well crash (as it has done in previous years). If you register on-line, you will receive an email from the Consortium confirming that your registration has been successful. **No late registrations will be accepted.**

You can also register by post, but you will need to download a form for your child from the website, or collect one from any of the Consortium schools. The address to send the completed registration is on the form. **Please do not use both methods to register the same child.**

If you decide to collect a form at one of the Consortium schools, you should also receive a paper with the important dates later this term, and the Familiarisation Papers. Please remember to ask for a copy if you do not. The Familiarisation Papers can be also be

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Email admin@littlegreen.herts.sch.uk www.littlegreenjuniorschool.co.uk

Sainsbury's School Games Gold
Silver Eco-Schools Silver Award

downloaded from the registration website. These papers will give your child an idea of the type of questions that are asked in the tests, though the standard in the test is different.

You will be allocated a test centre by **3rd July**. The test centre you are allocated has absolutely no bearing on the schools to which you might eventually apply.

Should you feel that your child requires particular support arrangements to be put in place for the tests, **then please contact Mrs Boddy prior to half term.** Letters confirming the needs for any individual child will then be prepared. Mrs Boddy aims to have the letters with you by the half term break, but failing that they will be with you straight after half term, well before the deadline for submission. These should then be scanned and sent via email with your child's full name, date of birth and SWHSC reference number clearly marking the email SPECIAL CONSIDERATION in the subject heading along with the written evidence to swhsconsortium@gmail.com ***or*** can be posted to the The Consortium Test Administration Team, South West Herts. School tests, PO Box 2439, Watford, WD18 1UZ. It is very important that you do this so that the paperwork is received by **Friday 21st June 2019** at the latest.

If you have any queries regarding registration, problems navigating the website or the consortium test, please contact any one of the Consortium schools (Queens, Rickmansworth, Parmiters, Watford Girls & Boys Grammar Schools, Croxley Danes and St Clement Danes). Staff will be happy to help you.

Children taking the aptitude tests during the school day will have their absence marked as authorised, but please let the office know ***in advance***.

Yours sincerely

Mr Roberts
Headteacher